



theshutterstore

INSTALLING YOUR SHUTTERS – OUTSIDE MOUNT FULL HEIGHT SHUTTERS

Shutters so good, you won't believe you've done it yourself

Installation is simple but a little preparation goes a long way to making it a smooth process.

What You'll Have

- Shutter panels – in big boxes
- Shutter frames – in the long, thin boxes (if you ordered with a frame)
- Hardware – inside the frame box

If you've ordered shutters for different rooms or windows, read the labels and put the boxes next to the relevant window. Being organised is a big help!

What You'll Need

- A hammer
- A drill
- Fixings for your wall type (if required)
- A spirit level

Never be stuck! **We're here to help**

✉ help@theshutterstore.com

☎ 888-753-8290

🌐 www.theshutterstore.com

Step 1 – Putting The Frame Together



- Carefully open the long box containing the frames
- Remove the frames from their packaging

- Look at the end of the frames. There will be a label or marking to show how to marry the corresponding pieces
- Lay the frames face down with the bow tie shape facing towards you and the front of the hinge towards the floor



TOP TIP!

Make sure you lay the frames on a soft surface like a carpet or the cardboard packaging in which the shutters arrived.

- Take the bowtie shaped fitting from your hardware pack and tap into each corner like this (see left)

- Finally, carefully lift your frame up to the window or wall. If you have no sill or ledge on which to mount the frame, ask a friend to help hold the frame in position while you insert the screws.
- We recommend fixing one screw in each side of frame*. This gives you scope to get your frame perfectly in position when you hang your panels.
- Use a spirit level to ensure the frame sections are level on all sides.

TOP TIP!

If your frame is not sitting level, for an outside mount installation you can make small movements (up or down, left or right) to get your frame perfectly square.

*If attaching your frame to a brick or block wall, please make sure you've prepared suitable wall fixings into which the frame screws will attach

Step 2 – Hanging Your Panels

First, get your panels in order...

- Identification labels on panels contain the following information
 - Order No / Line No / Panel No
 - For example - C12345/ 3 / 1
- Your boxes are marked to show the panel position. EG LL refers to 2 panels, hinged left
- Your panels are numbered 1,2,3 etc

Now you're ready to hang the panels...

- For Full Height Shutters the numbers go at the bottom
- Panels are numbered from left to right as 1,2,3 etc., EG panel 1 will be on the far left, attached to the frame



- Remove the hinge pins from the hardware pack or hinge
- Lift the panel up to the frame to marry the frame and panels together
- Drop the pin into the hinge to lock them together
- Continue in the same way to hang the remaining panels

TOP TIP

Adjust the hinges up or down by loosening the screw in the oval shaped hole on the hinge



Step 3 – Finishing Touches

- When you are happy with your panel alignment, insert the small hinge screw into the round hole on the hinge to lock them in position
- Fix your frame in place, with the remaining screws
- Depending upon the frame type chosen, cover the frame holes* with the caps or cover strip provided. For L frames, the small holes in the frame should be covered with a dab of white filler or caulk
- Loosening your hinge screws as needed, a small fraction, will ensure that the panels have enough movement to engage with the magnet plates. This also helps you achieve the perfect alignment of your panels
- If desired, run a line of caulk** between the frame and your wall or window for the ultimate professional finish!

That's it! You're done! Shutters that look so good, they'll all be amazed **you did it yourself!**



*Leave the holes on the side of the panels open to access the tension screw as and when needed

**Not provided